

# Robert Koeb

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[www.koebradesigns.com](http://www.koebradesigns.com)

# Graphic Designer



## Education

**College of Marin**                      **Fall 2024**  
Certificate of Achievement in Graphic Design

**U.C. Berkeley**                              **May 2001**  
B.A., English Literature, 20th century & films  
Graduated High Distinction

## Skills



## Relevant Experience

### Lu Sutton Elementary School (volunteer)

PTA Communications Chair, 2021 - 2023

- Created bi-weekly newsletters
- Created social media posts
- Member of advocacy team

### Lu Sutton Elementary School (volunteer)

Yearbook Editor, 2020 - Present

- Designed layouts
- Created custom avatars for staff
- Organized over 1,000 photographs

### Unison (formerly FirstREX)

Office Manager/Executive Assistant

- Edited multi-media publications
- Selected & managed stock photos
- Designed corporate t-shirt for 5K run

### U.C. Berkeley Re-entry Student Center

Publicity Coordinator (work-study program)

- Edited & published quarterly newsletter
- Created promotional materials
- Edited website

### Nordstrom

CA Sign Department Assistant Manager

- Obtained competitive bids for supplies
- Managed daily sign production
- Designed signs for retail display

